

**Farmington Area Public Library District
Regular Board Meeting Minutes
Monday, September 18, 2023 5:00 PM**

I. CALL TO ORDER

President Connell called the meeting to order at 5:04 p.m.

II. ROLL CALL AND DETERMINATION OF QUORUM

Roll Call by Vice President Haroldson - members present: Sara Balagna, Linda Bearden, Maggie Connell, Elise Haroldson, John Martin. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not present: Nicole Lettow, Lisa Uptmor.

III. RECOGNITION OF VISITORS TO THE MEETING

No Visitors.

IV. APPROVAL OF THE AGENDA

Trustee Martin moved to approve the agenda. Trustee Balagna seconded.
There was unanimous approval.

V. PUBLIC INPUT

No Input.

VI. COMMUNICATIONS TO THE BOARD

No Communications.

VII. B & A HEARING MINUTES: AUGUST 21, 2023

Trustee Haroldson moved to approve the B & A Hearing minutes. Trustee Bearden seconded.
There was unanimous approval.

VIII. REGULAR BOARD MEETING MINUTES: AUGUST 21, 2023

Trustee Bearden moved to approve the minutes. Trustee Martin seconded.
There was unanimous approval.

IX. BILLS AUGUST 2023

Approval of bills: Resolved that the bills in the amount of \$11,447.99 be approved. Trustee Balagna moved to approve the bill list. Trustee Bearden seconded. The roll call vote was unanimous in approval.

X. TREASURER'S REPORT AUGUST 2023

Trustee Balagna moved to approve the Treasurer's Report. Trustee Connell seconded. The roll call vote was unanimous in approval.

XI. DIRECTOR'S REPORT

CEDG contacted Director Seaborn to let her know that things are still in the works for getting our solar panes installed. She will be reaching out to the landscaper to do fall maintenance in the flower beds and trees. Mark Rives from H & H Industries, Inc. approached Director Seaborn about switching our lightbulbs to LED. He gave her a proposal outlining the savings to the library. She met with an Epson printer salesman and will be contacting him to see if we can have one of their copiers for a test period.

Phil Lenzini and two of his colleagues were the guests at the last rural directors meeting Director Seaborn attended. Everyone is given an opportunity to ask questions and get free legal advice. She and Jeanne will leave Wednesday for the ARSL conference in Wichita, KS.

Director Seaborn continues to weed old and outdated material from the library's collection as well as purchase new hot topic materials. She is considering joining Find More Illinois which is an interlibrary loan platform that provides access to a growing number of library holdings in one seamless interface. This will increase the amount of materials accessible to our library patrons.

After school clubs have resumed and all three clubs are full at this time. The fourth club will be our new 3-D printing club. Teen 3-D printing workshops will be offered on Saturdays. An Eclipse program has been scheduled to teach adults and anyone else about the solar eclipse. The program will cover how to take pictures with smart phones and some other viewing options in preparation for the partial eclipse in October.

XII. COMMITTEE REPORTS

No Reports.

XIII. UNFINISHED BUSINESS

XIV. NEW BUSINESS

A. Ordinance 23-04 Tax Levy Ordinance

Director Seaborn presented Ordinance 23-04.

Trustee Balagna moved to approve Ordinance 23-04 Tax Levy as presented. Trustee Martin seconded. The roll call vote was unanimous in approval.

B. Special Reserve CD #2

Director Seaborn explained the reclassification of this CD from liability reserve to special reserve.

C. Electronic Meetings Policy

Director Seaborn presented the Electronic Meetings Policy and explained why we need one.

Trustee Martin moved to approve the Electronic Meetings Policy as presented. Trustee Haroldson seconded. There was unanimous approval.

D. Harassment Free Workplace Policy

Director Seaborn presented the Harassment Free Workplace Policy.

Trustee Balagna made a motion to approve the Harassment Free Workplace Policy as presented. Trustee Martin seconded. There was unanimous approval.

XV. CLOSED SESSION

No Closed Session.

XVI. ADJOURNMENT

Trustee Balagna motioned to adjourn the meeting. Trustee Haroldson seconded. There was unanimous approval. The meeting was adjourned at 5:41 p.m.

Respectfully submitted,

Nicole Lettow, Secretary
Jeanne Thomas, Recording Secretary