

**Farmington Area Public Library District
Regular Board Meeting Minutes
Monday, February 19, 2024 6:00 PM**

I. CALL TO ORDER

President Connell called the meeting to order at 5:53 p.m.

II. ROLL CALL AND DETERMINATION OF QUORUM

Roll Call by Secretary Lettow - members present: Maggie Connell, Linda Bearden, Kristi Gronewold, Elise Haroldson, Nicole Lettow. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not Present: Sara Balagna, Lisa Uptmor

III. RECOGNITION OF VISITORS TO THE MEETING

The Board recognized Barbara Love.

IV. APPROVAL OF THE AGENDA

Trustee Lettow moved to approve the agenda as corrected. Trustee Haroldson seconded. There was unanimous approval.

V. PUBLIC INPUT

Barbara Love extended her thanks to the board members for their service.

VI. COMMUNICATIONS TO THE BOARD

No Communications.

VII. REGULAR BOARD MEETING MINUTES: JANUARY 15, 2024

Trustee Bearden moved to approve the minutes. Trustee Gronewold seconded. There was unanimous approval.

VIII. BILLS JANUARY 2024

Approval of bills: Resolved that the bills in the amount of \$15,793.41 be approved. Trustee Lettow moved to approve the bill list. Trustee Haroldson seconded. The roll call vote was unanimous in approval.

IX. TREASURER'S REPORT JANUARY 2024

Trustee Connell moved to approve the Treasurer's Report. Trustee Bearden seconded. The roll call vote was unanimous in approval.

X. DIRECTOR'S REPORT

Director Seaborn answered questions related to this report. She did share about this year's Summer Reading Program performers and explained the rise in costs associated with booking these programs. Instead of a fourth performance, the library will do book dominoes in an attempt to beat the current IL book domino record held by former director John Howard's library, Mahomet Public Library.

XI. COMMITTEE REPORTS

No Reports.

XII. UNFINISHED BUSINESS

A. CD

The Liability Reserve CD matured on February 16, 2024.

Trustee Lettow made a motion to open a new Liability Reserve CD for 36 months with an APY of 2.47% in the amount of \$100,000.00 at the Bank of Farmington. Trustee Haroldson seconded. Roll call vote was unanimous in approval.

XIII. NEW BUSINESS

A. Job Descriptions

Director Seaborn explained the changes made to the job descriptions.

B. Fee Schedule

Director Seaborn presented the new fee schedule that replaces and combines the fax fee schedule and the copy fees. She explained all the changes made to this schedule.

Trustee Gronewold moved to approve the Fee Schedule as presented. Trustee Connell seconded. The roll call vote was unanimous in approval.

C. American Library Association Bill of Rights, Freedom to View & Read

Director Seaborn highlighted that we already uphold the American Library Association Bill of Rights, however, to abide by new state guidelines the board must adopt this formally.

D. Code of Ethics of the American Library Association (ALA)

No changes were made.

E. Public Library Trustee Ethics Statement

Director Seaborn presented the Public Library Trustee Ethics developed by the United for Libraries, a division of ALA as a statement to add to our Policy Binder meeting the Core Standards for Illinois Public Libraries.

Trustee Lettow moved to adopt the Job Descriptions, the American Library Association Bill of Rights, Freedom to View & Read, the Code of Ethics of the American Library Association, and the Public Library Trustee Ethics Statement as presented. Trustee Gronewold seconded. There was unanimous approval.

XIV. CLOSED SESSION

No Closed Session.

XV. ADJOURNMENT

Trustee Lettow motioned to adjourn the meeting. Trustee Haroldson seconded. There was unanimous approval. The meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Nicole Lettow, Secretary
Jeanne Thomas, Recording Secretary