

**Farmington Area Public Library District  
Regular Board Meeting Minutes  
Monday, December 20, 2021 6:00 PM**

**I. CALL TO ORDER**

Vice President Haroldson called the meeting to order at 6:05 p.m.

**II. ROLL CALL AND DETERMINATION OF QUORUM**

Roll Call by Trustee Uptmor - members present: Sara Balagna, Linda Bearden, Maggie Cecil, Elise Haroldson, Lisa Uptmor. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not present: Nicole Lettow, John Martin

**III. RECOGNITION OF VISITORS TO THE MEETING**

No Visitors

**IV. APPROVAL OF THE AGENDA**

Trustee Bearden moved to approve the agenda. Trustee Cecil seconded. There was unanimous approval.

**V. PUBLIC INPUT**

No Input

**VI. COMMUNICATIONS TO THE BOARD**

Trustee Uptmor read a letter from Pat Haller who gifted the library \$100 in memory of her husband. She also read a letter from staff member Allison Ossman regarding her upcoming retirement from Peoria Public Library and leave of absence from FAPLD. End-of-year thank you messages from the FAPLD staff were included in the individual board members packet for them to read at their leisure.

**VII. REGULAR BOARD MEETING MINUTES: NOVEMBER 15, 2021**

Trustee Balagna moved to approve the minutes. Trustee Uptmor seconded. There was unanimous approval.

**VIII. CLOSED SESSION MINUTES: NOVEMBER 15, 2021**

Trustee Bearden moved to approve the minutes. Trustee Balagna seconded. There was unanimous approval.

**IX. BILLS NOVEMBER 2021**

Approval of bills: Resolved that the bills in the amount of \$8,595.37 be approved. Trustee Uptmor moved to approve the bill list. Trustee Cecil seconded. The roll call vote was unanimous in approval.

**X. TREASURER'S REPORT NOVEMBER 2021**

Trustee Balagna moved to approve the Treasurer's Report. Trustee Uptmor seconded. The roll call vote was unanimous in approval.

## **XI. DIRECTOR'S REPORT**

Brad from Facet came and replaced the raspberry pi from patron computer #4 with one of our older thin clients. It has been working well. The new storage shed has been added to the library's insurance.

Director Seaborn continues to attend Rural Directors and Peoria Area Directors meetings. Collection development continues and after school clubs have wrapped up. There will be **some (remove the word some)** new clubs starting in January.

Virginia Love will be presenting the audit at the January board meeting. Next year Director Seaborn will **(change insist that to) push for** the audit be done in November because of all the other filing requirements that must be done before the end of the year.

## **XII. COMMITTEE REPORTS**

A. Building committee meeting minutes: November 15, 2021

Trustees Bearden and Haroldson gave an update of last month's meeting to the rest of the board members.

## **XIII. BUSINESS FOR DISCUSSION**

A. Discussion of Per Capita Grant – serving our public 4.0 Chapters 7-13

Director Seaborn and the Board reviewed and discussed Chapters 7-13 of Serving Our Public 4.0 as required for the Per Capita Grant.

B. Facet Technologies Backup Network Proposal

Director Seaborn explained Facet's backup network proposal. She and the Board discussed the proposal and decided it is not necessary **based on the cost involved. The current back up would allow for everything to be restored within 24 to 48 hours.**

## **XIV. CLOSED SESSION**

No Closed Session

## **XV. BUSINESS REQUIRING ACTION**

No Business

## **XVI. ADJOURNMENT**

Vice President Haroldson adjourned meeting at 7:10 p.m.

Respectfully submitted,

Nicole Lettow, Secretary  
Jeanne Thomas, Recording Secretary