

**Farmington Area Public Library District  
Regular Board Meeting Minutes  
Monday, June 16, 2025 6:00 PM**

**I. CALL TO ORDER**

President Connell called the meeting to order at 6:06 p.m.

**II. ROLL CALL AND DETERMINATION OF QUORUM**

Roll Call by Vice President Haroldson - members present: Linda Bearden, Maggie Connell, Kristi Gronewold, Elise Haroldson, Nick Hoffmann. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not present: Nicole Lettow

**III. RECOGNITION OF VISITORS TO THE MEETING**

The Board recognized Emylee Bitner.

**IV. OATH OF OFFICE FOR NEW BOARD MEMBER**

President Connell administered the oath of office to newly appointed trustee Emylee Bitner.

**V. APPROVAL OF THE AGENDA**

Trustee Gronewold moved to approve the agenda. Trustee Bearden seconded.  
There was unanimous approval.

**VI. PUBLIC INPUT**

No Input

**VII. COMMUNICATIONS TO THE BOARD**

No Communications

**VIII. REGULAR BOARD MEETING MINUTES: MAY 20, 2025**

Trustee Hoffman moved to approve the minutes. Trustee Haroldson seconded.  
There was unanimous approval.

**IX. CLOSED BOARD MEETING MINUTES: MAY 20, 2025**

Trustee Bearden made a motion to accept the closed session minutes from May 20, 2025.  
Trustee Gronewold seconded. There was unanimous approval.

**X. BILLS MAY 2025**

Approval of bills: Resolved that the bills in the amount of \$21,545.31 be approved. Trustee Haroldson moved to approve the bill list. Trustee Hoffmann seconded. The roll call vote was unanimous in approval.

**XI. TREASURER'S REPORT MAY 2025**

Trustee Bearden moved to approve the Treasurer's Report. Trustee Gronewold seconded.  
The roll call vote was unanimous in approval.

## **XII. DIRECTOR'S REPORT**

Director Seaborn discussed the need to upgrade the desktop computers because of the upcoming Microsoft upgrade. Facet Technologies now offers a lease program for four years verses buying new computers out right. The pros and cons of both options was discussed in the finance committee meeting and it was decided to purchase one desktop for the server backup and six desktops will be leased for the four years. Carpet cleaning has been scheduled for August 1st.

Summer hours started on May 27<sup>th</sup> and run through Labor Day. We have a student volunteer helping with summer programs and volunteers from Farmer's Closet have helped at the summer celebration and the Pokémon program at Township Park. The high school Key Club is partnering with the Salvation Army and giving out free lunches on Thursdays this summer at the library.

Summer reading is in full swing. The summer celebration was a huge hit with 265 people in attendance. Wildlife Prairie Park is coming on the 19<sup>th</sup> and a Teen Murder Mystery event is also planned for that evening. The following week there will be an outdoor field day and the Mini-Highland Cows will also be here.

## **XIII. COMMITTEE REPORTS**

### **A. Finance Committee Meeting**

President Connell gave highlights from the budget meeting and pointed out the items that Director Seaborn had cleaned up since the meeting. They discussed it and she expressed the Committee's recommendation that the budget presented be passed.

## **XIV. UNFINISHED BUSINESS**

No Business

## **XV. NEW BUSINESS**

### **A. Discussion of Bonds**

This is the yearly review of the bonds. Director Seaborn referred the Board to the bond and interest portion of the financials. She explained this report details the activity of this account since it's opening. She also referred to the bond repayment schedule that was included in their packets. They reviewed and discussed the bonds. It was decided that going forward the bond and interest account information does not need to be included in the monthly financial reports. It can be provided during the annual review of the bonds.

### **B. Proposed FY26 Budget**

Trustee Bearden made a motion to approve the Corporate, Liability and Building and Maintenance budgets as presented. Trustee Connell seconded. The roll call vote was unanimous in approval.

C. FOIA Policy

Director Seaborn explained the changes made to the policy. She and the board reviewed and discussed it.

Trustee Haroldson moved to approve the updated FOIA Policy as presented. Trustee Hoffmann seconded. There was unanimous approval.

D. Review of Mission Statement

Director Seaborn and the board members discussed and reviewed the Mission Statement. No changes were made to this statement.

Trustee Gronewold moved to approve the Mission Statement as presented. Trustee Haroldson seconded. There was unanimous approval.

**XVI. CLOSED SESSION**

No Closed Session

**XVII. ADJOURNMENT**

Trustee Gronewold motioned to adjourn the meeting. Trustee Bitner seconded. There was unanimous approval. The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Nicole Lettow, Secretary  
Jeanne Thomas, Recording Secretary