

**Farmington Area Public Library District
Regular Board Meeting Minutes
Monday, May 16, 2022 6:00 PM**

I. CALL TO ORDER

Vice President Haroldson called the meeting to order at 6:07 p.m.

II. ROLL CALL AND DETERMINATION OF QUORUM

Roll Call by Secretary Lettow - members present: Sara Balagna, Linda Bearden, Maggie Cecil, Elise Haroldson, Nicole Lettow, Lisa Uptmor. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not Present: John Martin

III. RECOGNITION OF VISITORS TO THE MEETING

No Visitors

IV. APPROVAL OF THE AGENDA

Trustee Uptmor moved to approve the agenda. Trustee Lettow seconded. There was unanimous approval.

V. PUBLIC INPUT

No Input

VI. COMMUNICATIONS TO THE BOARD

Director Seaborn read a five star review the library received on google.

VII. REGULAR BOARD MEETING MINUTES: APRIL 18, 2022

Trustee Lettow moved to approve the minutes. Trustee Balagna seconded. There was unanimous approval.

VIII. BILLS APRIL 2022

Approval of bills: Resolved that the bills in the amount of \$19,749.80 be approved. Trustee Balagna moved to approve the bill list. Trustee Cecil seconded. The roll call vote was unanimous in approval.

IX. TREASURER'S REPORT APRIL 2022

Trustee Balagna moved to approve the Treasurer's Report. Trustee Lettow seconded. The roll call vote was unanimous in approval.

X. DIRECTOR'S REPORT

Director Seaborn will be scheduling carpet cleaning for the entire library. She has reached out to Phil Lenzini about using his services again for the library's 2022-2033 budget and appropriations/levy.

Director Seaborn has completed the 2022 spring semester at UMA. She has her senior capstone/advanced research class in the fall to finish her degree. She has been attending RSA and directors meetings regularly.

The library now has a subscription to Booklist Reader to aid the staff in readers advisory. Patrons can also visit this site through the library's web page. We have added 195 new items to the collection this past month.

Programming is going well. Third Thursday adult movie nights have started. We hosted the Wellmobile and held a blood drive with Impact Life.

Summer Reading finances have been outstanding this year. Before the end of the school year, Christine Casteel went over and promoted our summer reading program to grades K-5. In June and July, two staff members will be visiting Little Farmers once a week to read and take books to them.

XI. ORDINANCE 22-01 MEETING SCHEDULE ORDINANCE

Director Seaborn presented next fiscal year's meeting schedule. She and the board reviewed and discussed it.

Trustee Uptmor moved to approve the meeting schedule for fiscal year 2022-2023. Trustee Bearden seconded. There was unanimous approval.

XII. COMMITTEE REPORTS

A. Update on quotes

In the absence of Trustee Martin, the quotes update was tabled until the June meeting.

XIII. BUSINESS FOR DISCUSSION

A. Internet Use Policy

Director Seaborn and the Board reviewed and discussed the internet use policy with the rewording that was discussed at April's meeting.

B. Schedule Finance Committee Meeting

Director Seaborn and the Committee members discussed possible meeting dates and times. It was decided that the Finance Committee will meet Monday, June 6th at 2 pm.

XIV. BUSINESS REQUIRING ACTION

A. Internet Use Policy

Trustee Balagna moved to adopt the Internet Use Policy as presented. Trustee Lettow seconded. There was unanimous approval.

B. Non-residence card acceptance program participation

Director Seaborn presented the Board with the calculation for the 2022-2023 nonresident card. The Director and Board discussed the Library's participation in the non-residence card program.

Trustee Uptmor moved to approve the participation in the non-residence card program with the fee of \$132.00 per household for 2022-2023. Trustee Balagna seconded. The roll call vote was unanimous approval.

XV. CLOSED SESSION

No Closed Session

XVI. ADJOURNMENT

Vice President Haroldson adjourned meeting at 7:24 p.m.

Respectfully submitted,

Nicole Lettow, Secretary
Jeanne Thomas, Recording Secretary