

**Farmington Area Public Library District
Regular Board Meeting Minutes
Tuesday, May 12, 2026, 6:00 p.m.**

I. CALL TO ORDER

President Connell called the meeting to order at 6:01 p.m.

II. ROLL CALL AND DETERMINATION OF QUORUM

Roll Call by Secretary Lettow - members present: Linda Bearden, Maggie Connell, Kristi Gronewold, Nick Hoffmann, Nicole Lettow. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not present: Emylee Bitner, Elise Harldson

III. RECOGNITION OF VISITORS TO THE MEETING

No Visitors

IV. APPROVAL OF THE AGENDA

Trustee Lettow moved to approve the agenda. Trustee Gronewold seconded.
There was unanimous approval.

V. PUBLIC INPUT

No Input

VI. COMMUNICATIONS TO THE BOARD

Secretary Lettow read a thank you note from the Farmington Music Boosters Executive Board thanking us for the donation we gave to help send the band to Disney.

VII. REGULAR BOARD MEETING MINUTES: APRIL 14, 2026

Trustee Bearden moved to approve the minutes. Trustee Hoffmann seconded.
There was unanimous approval.

VIII. BILLS APRIL 2026

Approval of bills: Resolved that the bills in the amount of \$15,731.70 be approved. Trustee Gronewold moved to approve the April 2026 bill list. Trustee Lettow seconded.
The roll call vote was unanimous in approval.

IX. TREASURER'S REPORT APRIL 2026

Trustee Gronewold moved to approve the Treasurer's Report for April 2026.
Trustee Hoffmann seconded. The roll call vote was unanimous in approval.

X. DIRECTOR'S REPORT

Director Seaborn signed the Notice of Award prepared by Nate Parrot with Hutchinson Engineering. He then prepared the project manuals. Director Seaborn also signed the Agreement of the Notice to Proceed. Illinois Civil Contractors, Inc. (ICCI) has all the documents they need, and Hutchinson Engineering has their bond and certificate of insurance.

Director Seaborn received notification of the award of E-rate and \$10,000 was received from the Libraries Transforming Communities Grant she applied for. There are several steps that need to be completed to fulfill the grant requirements, and the money must be spent by April 30, 2027.

Staff member Max Sharum turned in his resignation effective May 14, 2026. He has been a great asset to the library and will be missed. Director Seaborn has conducted one interview for a library page position and has another interview scheduled for next week. OTTER Club starts June 1st and will run for nine weeks this summer.

After-school clubs have ended for the year, and summer reading preparations are underway. Additional programs are planned after summer reading ends. Adult crafts will continue this summer, and we will be hosting another historical speaker presentation.

The audit was finally completed. We received the bound copies and provided one for each of the Trustees. The independent accountants review report starts on page 3.

XI. COMMITTEE REPORTS

No Reports

XII. CLOSED SESSION

B. Personnel – 5ILCA 120/2 (c) (1)

1. The board went into closed session at 6:18 p.m.
– Director’s Review

The board came out of closed session at 6:31 p.m.

XIII. UNFINISHED BUSINESS

No Business

XIV. NEW BUSINESS

A. Director’s Review

President Connell went over the evaluation scores from the Trustees’ review sheets. President Connell on behalf of the Board expressed their great satisfaction with the work that Director Seaborn is doing handling the finances, interacting with the community, keeping up on the policies, dealing with the pavilion build, and keeping the staff happy.

Trustee Gronewold moved to approve a 7% raise for Director Seaborn for fiscal year 2026-2027. Trustee Lettow seconded. The roll call vote was unanimous in approval.

B. Non-residence card acceptance program participation

Director Seaborn calculated the 2026-2027 non-resident card fee at \$116.00.

Trustee Lettow moved to approve the participation in the non-residence card acceptance program. Trustee Hoffmann seconded. The roll call vote was unanimous in approval.

C. Ordinance 26-01 meeting schedule ordinance

Director Seaborn presented the 2026-2027 board meeting dates. She and the Board reviewed and discussed the schedule. Director Seaborn stated that only 5 meetings a year are required by law.

Trustee Bearden moved to approve Ordinance 26-01 meeting schedule ordinance as presented. Trustee Gronewold seconded. There was unanimous approval.

D. Whistleblower Protection Policy

No changes were made to this policy.

Trustee Lettow moved to approve the Whistleblower Protection Policy as presented. Trustee Hoffmann seconded. There was unanimous approval.

E. Identity-Protection Policy

No changes were made to this policy.

Trustee Lettow moved to approve the Identity-Protection Policy as presented. Trustee Gronewold seconded. There was unanimous approval.

XV. ADJOURNMENT

Trustee Hoffmann motioned to adjourn the meeting. Trustee Bearden seconded. There was unanimous approval. The meeting was adjourned at 6:43 p.m.

Respectfully submitted,

Nicole Lettow, Secretary
Jeanne Thomas, Recording Secretary