

**Farmington Area Public Library District
Regular Board Meeting Minutes
Monday, June 19, 2023 6:00 PM**

I. CALL TO ORDER

President Connell called the meeting to order at 6:07 p.m.

II. ROLL CALL AND DETERMINATION OF QUORUM

Roll Call by Vice President Haroldson - members present: Sara Balagna, Linda Bearden, Maggie Connell, Elise Haroldson, John Martin, Lisa Uptmor. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not present: Nicole Lettow

III. RECOGNITION OF VISITORS TO THE MEETING

No Visitors.

IV. APPROVAL OF THE AGENDA

Trustee Balagna moved to approve the agenda. Trustee Uptmor seconded. There was unanimous approval.

V. PUBLIC INPUT

No Input

VI. COMMUNICATIONS TO THE BOARD

Trustee Haroldson read thank you cards from the Farmer's Closet and Director Seaborn. She also read a thank you from SEAPCO thanking us for employing one of their students this past school year. The FY2023 Per Capita grant award letter from the Secretary of State was read too.

VII. REGULAR BOARD MEETING MINUTES: MAY 15, 2023

Trustee Balagna moved to approve the minutes. Trustee Martin seconded. There was unanimous approval.

VIII. BILLS MAY 2023

Approval of bills: Resolved that the bills in the amount of \$13,906.68 be approved. Trustee Uptmor moved to approve the bill list. Trustee Balagna seconded. The roll call vote was unanimous in approval.

IX. TREASURER'S REPORT MAY 2023

Trustee Balagna moved to approve the Treasurer's Report. Trustee Uptmor seconded. The roll call vote was unanimous in approval.

X. DIRECTOR'S REPORT

The kick-off of the new website has been postponed to the end of June. The water supply lines to one of the sinks in the women's bathroom and to the family bathroom's sink started leaking within a week of each other. G & M Mechanical from Canton was called to fix them. They will also be replacing the supply lines to the rest of the bathroom sinks as preventative maintenance.

Summer hours started after Memorial Day. We had our annual summer reading staff meeting in preparation for the summer reading kick-off. Director Seaborn attended several RSA meetings in order to keep current on all updates, guidelines and regulations within our consortium. Rural Directors and Peoria Area Director meetings continue to be a great resource. She and Jeanne will be attending the Association of Rural and Small Libraries conference in September in Wichita, Kansas.

Summer Reading is going great. We have received \$2,350 in monetary donations. Community Outreach programs continue in Farmington and Hanna City. As part of summer reading, Anna Efnor is providing book drop offs to Rogy's and Little Farmers as well as reading to them.

XI. COMMITTEE REPORTS

A. Finance Committee report and minutes

President Connell summarized the Finance Committee meeting and minutes and the Board discussed.

XII. UNFINISHED BUSINESS

No Unfinished Business

XIII. NEW BUSINESS

A. Discussion of Bonds

The bond repayment schedule was handed out to the board members. The board and Director Seaborn reviewed and discussed it.

B. Proposed FY24 budget

Proposed FY24 budgets were reviewed and discussed by the board and Director Seaborn. Trustee Uptmor moved to approve the FY24 budgets. Trustee Martin seconded. The roll call vote was unanimous in approval.

C. Policies

Director Seaborn and the Board reviewed and discussed the Naming Rights Policy, the Gifts Policy, the Identity-Protection Policy, the FOIA Policy, the Exam Proctoring Policy, and the Tutoring Procedures.

Trustee Haroldson made a motion to approve the Naming Rights Policy, Gifts Policy, Identity-Protection Policy, FOIA Policy, Exam Proctoring Policy and Tutoring Procedures as presented. Trustee Balagna seconded. There was unanimous approval.

XIV. CLOSED SESSION

No Closed Session

XV. ADJOURNMENT

Trustee Martin motioned to adjourn the meeting. Trustee Uptmor seconded. There was unanimous approval. The meeting was adjourned at 7:02 p.m.

Respectfully submitted,

Nicole Lettow, Secretary
Jeanne Thomas, Recording Secretary