

**Farmington Area Public Library District
Regular Board Meeting Minutes
Tuesday, January 13, 2026, 6:00 p.m.**

I. CALL TO ORDER

President Connell called the meeting to order at 6:05 p.m.

II. ROLL CALL AND DETERMINATION OF QUORUM

Roll Call by Secretary Lettow - members present: Linda Bearden, Emylee Bitner, Maggie Connell, Kristi Gronewold, Elise Haroldson, Nick Hoffmann, Nicole Lettow. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

III. RECOGNITION OF VISITORS TO THE MEETING

No Visitors

IV. APPROVAL OF THE AGENDA

Trustee Lettow moved to approve the agenda. Trustee Bitner seconded.
There was unanimous approval.

V. PUBLIC INPUT

No Input

VI. COMMUNICATIONS TO THE BOARD

No Communications

VII. REGULAR BOARD MEETING MINUTES: DECEMBER 9, 2025

Trustee Lettow moved to approve the minutes. Trustee Gronewold seconded.
There was unanimous approval.

VIII. BILLS DECEMBER 2025

Approval of bills: Resolved that the bills in the amount of \$16,271.62 be approved. Trustee Haroldson moved to approve the December 2025 bill list. Trustee Hoffmann seconded.
The roll call vote was unanimous in approval.

VIIII. TREASURER'S REPORT DECEMBER 2025

Trustee Bearden moved to approve the Treasurer's Report for December 2025. Trustee Lettow seconded. The roll call vote was unanimous in approval.

IX. DIRECTOR'S REPORT

YESCO worked on the parking lot light December 11th. The technician determined that the wiring was getting wet due to the missing cap on top of the pole. He fixed the issue and taped up the top of the pole. The light is working fine now. Spoon River Mechanical has not returned the HVAC binder they borrowed, nor have they returned to fix the furnace problem. We are still waiting for them to come. Several phone calls have been made over the past few weeks to no avail.

Director Seaborn completed the library annual certification for 2026 and has worked on the Per Capita Grant. She met with Dan Kiesewetter from Kiesewetter Insurance Agency to go over the annual insurance review. They also discussed what insurance coverage would be needed during the pavilion build and when the pavilion would need to be added to the existing insurance policy.

We are working on a major weeding project in the non-fiction section. Sign-ups for the next session of after school clubs started on Monday. We held an adult wet felting program on Saturday the 10th. Diamond Art for teens and adults is scheduled for the 24th and the monthly adult craft night will be on the 28th. Movie Matinees have not been well attended. This event will be reevaluated at the end of the school year.

The audit will not be completed until sometime in January or February. However, the auditor assured us that the proper extensions have been filed. The FY25 Annual Report of Receipts and Disbursements has been completed and is available for the public upon request.

X. COMMITTEE REPORTS

A. Building Committee

President Connell updated the Board with the Committee's decisions regarding the pavilion.

XI. UNFINISHED BUSINESS

No Business

XII. NEW BUSINESS

A. Discussion of Per Capita Grant – Illinois Public Library Standards

Tabled until February's Meeting

B. Review of budget for July - December

Director Seaborn and the Board went over the corporate, liability and building & maintenance budgets.

XIII. CLOSED SESSION

No Closed Session

XIV. ADJOURNMENT

Trustee Lettow motioned to adjourn the meeting. Trustee Haroldson seconded. There was unanimous approval. The meeting was adjourned at 6:53 p.m.

Respectfully submitted,

Nicole Lettow, Secretary
Jeanne Thomas, Recording Secretary