

Farmington Area Public Library District
Regular Board Meeting Minutes
Monday, May 20, 2024 6:00 PM

I. CALL TO ORDER

President Connell called the meeting to order at 6:07 p.m.

II. ROLL CALL AND DETERMINATION OF QUORUM

Roll Call by Secretary Lettow - members present: Sara Balagna, Linda Bearden, Maggie Connell, Kristi Gronewold, Elise Haroldson, Nicole Lettow, Lisa Uptmor. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

III. RECOGNITION OF VISITORS TO THE MEETING

No Visitors

IV. APPROVAL OF THE AGENDA

Trustee Lettow moved to approve the agenda. Trustee Haroldson seconded. There was unanimous approval.

V. PUBLIC INPUT

No Input

VI. COMMUNICATIONS TO THE BOARD

No Communications

VII. REGULAR BOARD MEETING MINUTES: APRIL 15, 2024

Trustee Balagna moved to approve the minutes. Trustee Gronewold seconded. There was unanimous approval.

VIII. CLOSED MEETING MINUTES: APRIL 15, 2024

Trustee Balagna moved to approve the closed session minutes. Trustee Haroldson seconded. There was unanimous approval.

IX. BILLS APRIL 2024

Approval of bills: Resolved that the bills in the amount of \$13,593.56 be approved. Trustee Lettow moved to approve the bill list. Trustee Uptmor seconded. The roll call vote was unanimous in approval.

X. TREASURER'S REPORT APRIL 2024

Trustee Balagna moved to approve the Treasurer's Report. Trustee Lettow seconded. The roll call vote was unanimous in approval.

XI. DIRECTOR'S REPORT

Director Seaborn spoke with Dan Griffin from Clean Energy Design Group. He said our solar project is slated to start this week. The outside clock parts arrived. She has hired Central Illinois Electrical Services (CIES) from Bartonville to do the installation. A contract with H&H Industries has been signed to replace the entryway lights. Illinois American Water came and changed the water meter. Many items have been purchased for 3-D printing with the reallocating of some of the PNG money.

Director Seaborn attended the City of Farmington TIF meeting last month. She learned that the library could ask for TIF money to help fund future projects. Director Seaborn signed up and completed a 3-part webinar on strategic planning.

Director Seaborn has added a new database called Blue Career. It is a workforce development platform from EBSCO learning. She will be adding it to the library website this coming month. Patrons will be able to access it from there. Adult fiction weeding is still going on and twenty-five VOX books have been purchased for the collection.

After-school programs have ended for this school year. We hosted several class visits promoting our summer reading program. Christine visited the school as well to promote summer reading.

XII. COMMITTEE REPORTS

No Reports

XIII. UNFINISHED BUSINESS

XIV. NEW BUSINESS

A. Non-residence card acceptance program participation

Director Seaborn presented the new calculation for FY2025's non-residence card fee to the board members. This fee is determined and voted on annually.

Trustee Lettow made a motion to accept participation into the non-residence card acceptance program with a fee of \$126.00 for FY2025. Trustee Balagna seconded. The roll call vote was unanimous in approval.

B. Ordinance 24-01 meeting schedule ordinance

Trustee Balagna moved to approve Ordinance 24-01 Meeting Schedule Ordinance as presented. Trustee Bearden seconded. There was unanimous approval.

C. Reconsideration Request Procedure

Director Seaborn explained the Library's reconsideration request procedure to the board members. It was reviewed and discussed.

Trustee Lettow made a motion to accept the Reconsideration Request Procedure as presented. Trustee Gronewold seconded. There was unanimous approval.

D. Tort Levy Expenditures/Risk Management Policy

Director Seaborn went over the Tort Levy Expenditures/Risk Management Policy. It was reviewed and discussed.

Trustee Balagna made a motion to accept the Tort Levy Expenditures/Risk Management Policy as presented. Trustee Lettow seconded. The roll call vote was unanimous in approval.

E. Investment of Public Funds Policy

Director Seaborn presented the Investment of Public Funds Policy with the Board. They reviewed and discussed it. This policy needs reviewed annually.

Trustee Uptmor made a motion to accept the Investment of Public Funds Policy as presented. Trustee Haroldson seconded. The roll call vote was unanimous in approval.

XV. CLOSED SESSION

No Closed Session

XVI. ADJOURNMENT

Trustee Lettow motioned to adjourn the meeting. Trustee Balagna seconded. There was unanimous approval.

President Connell adjourned the meeting at 7:28 p.m.

Respectfully submitted,

Nicole Lettow, Secretary
Jeanne Thomas, Recording Secretary