

**Farmington Area Public Library District
Regular Board Meeting Minutes
Monday, April 18, 2022 6:00 PM**

I. CALL TO ORDER

President Martin called the meeting to order at 6:05 p.m.

II. ROLL CALL AND DETERMINATION OF QUORUM

Roll Call by Secretary Lettow - members present: Sara Balagna, Linda Bearden, Maggie Cecil, Nicole Lettow, John Martin, Lisa Uptmor. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Members Absent: Elisa Haroldson.

Elisa Haroldson joined later via Zoom.

III. RECOGNITION OF VISITORS TO THE MEETING

No Visitors

IV. APPROVAL OF THE AGENDA

Trustee Lettow moved to approve the agenda. Trustee Martin seconded. There was unanimous approval.

V. PUBLIC INPUT

No Input

VI. COMMUNICATIONS TO THE BOARD

No Communications

VII. REGULAR BOARD MEETING MINUTES: MARCH 21, 2022

Trustee Uptmor moved to approve the minutes. Trustee Balagna seconded. There was unanimous approval.

VIII. BILLS MARCH 2022

Approval of bills: Resolved that the bills in the amount of \$6,633.75 be approved. Trustee Balagna moved to approve the bill list. Trustee Bearden seconded. The roll call vote was unanimous in approval.

IX. TREASURER'S REPORT MARCH 2022

Trustee Lettow moved to approve the Treasurer's Report. Trustee Cecil seconded. The roll call vote was unanimous in approval.

X. DIRECTOR'S REPORT

Director Seaborn gave a brief explanation regarding what direction the solar poles should be facing for optimum charging. The quarterly Road to Recovery grant expense report has been submitted. Reimbursement should be received next month.

The majority of the staff attended RSA day on April 14 at Five Points in Washington. Director Seaborn attended PLA in Portland, Oregon. PLA recorded all the sessions and she has access to the recordings for the next year.

The weeding of the E-Z reader section is complete. We assembled the discarded books into 14 grab bags and gave them away to our patrons. The weeding of the Juvenile Picture books and DVD's is half way done. Hotspots have arrived and we are waiting for RSA to catalog them. They should be available for circulation by the start of summer.

Programming is going well. O.T.T.E.R. club is full for the summer. The *Freedom: A History of Us* pop-up exhibition concluded on Saturday. On May 10th we are hosting a blood drive. A summer event with M&K Parties has been scheduled for July 30th.

XI. COMMITTEE REPORTS

A. Update on quotes

Trustee Martin shared with the Board the quote he has received from Cleary. He will be reaching out to the other builders regarding the status of their quotes.

XII. BUSINESS FOR DISCUSSION

A. Internet Use Policy

Director Seaborn reviewed this policy with the Board. She explained the reasons for the changes made to the policy as a result of having more computers and a different internet provider and service. After discussion, it was decided that Director Seaborn would reword parts of this policy and present it at the May 16, 2022 board meeting for approval.

B. Wireless Network Policy

Director Seaborn reviewed and discussed this policy with the Board. Director Seaborn suggested to combine the wireless policy with the Internet Use Policy. After discussion, it was decided with a few changes this policy could be combined. Director Seaborn will reword parts of the policy and present it at the May 16, 2022 board meeting for approval.

XIII. BUSINESS REQUIRING ACTION

No Business

XIV. CLOSED SESSION

No Closed Session

XV. ADJOURNMENT

President Martin adjourned meeting at 7:18 p.m.

Respectfully submitted,

Nicole Lettow, Secretary
Jeanne Thomas, Recording Secretary