

**Farmington Area Public Library District**  
**Regular Board Meeting Minutes**  
**Monday, February 20, 2023 6:00 PM**

**I. CALL TO ORDER**

President Martin called the meeting to order at 6:05 p.m.

**II. ROLL CALL AND DETERMINATION OF QUORUM**

Roll Call by Vice President Haroldson - members present: Sara Balagna, Linda Bearden, Maggie Connell, Elise Haroldson, John Martin, Lisa Uptmor. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not Present: Nicole Lettow

**III. RECOGNITION OF VISITORS TO THE MEETING**

No Visitors

**IV. APPROVAL OF THE AGENDA**

Trustee Martin moved to approve the agenda. Trustee Uptmor seconded.  
There was unanimous approval.

**V. PUBLIC INPUT**

No Input

**VI. COMMUNICATIONS TO THE BOARD**

No Communications

**VII. REGULAR BOARD MEETING MINUTES: JANUARY 16, 2023**

Trustee Balagna moved to approve the minutes. Trustee Bearden seconded.  
There was unanimous approval.

**VIII. SPECIAL BOARD MEETING MINUTES: JANUARY 23, 2023**

Trustee Connell moved to approve the minutes. Trustee Balagna seconded.  
There was unanimous approval.

**IX. BILLS JANUARY 2023**

Approval of bills: Resolved that the bills in the amount of \$12,570.86 be approved. Trustee Uptmor moved to approve the bill list. Trustee Haroldson seconded. The roll call vote was unanimous in approval.

**X. TREASURER'S REPORT JANUARY 2023**

Trustee Connell moved to approve the Treasurer's Report. Trustee Balagna seconded. The roll call vote was unanimous in approval.

**XI. DIRECTOR'S REPORT**

Facet Technologies has updated the library's email addresses to Outlook. They also installed more RAM in the three circulation computers to increase their speed. Director Seaborn had her annual insurance review with Dan Kiesewetter of Kiesewetter Insurance Agency.

SEAPCO student worker Bella has started working here. Director Seaborn has attended many RSA and Director's meetings this month. The library will be closed March 8<sup>th</sup> for RSA Day. All of the regular staff members will be attending as it is a good staff development opportunity.

Collection development continues. Director Seaborn is working on a weeding schedule that will be used regularly to keep our collection relevant and usable. Currently the library is hosting an art exhibit highlighting art from our local teenagers until the end of the month. We will also be hosting a Nerf Night on Feb. 25<sup>th</sup> from 4-6pm. The next round of after school club sign ups start mid-March.

## **XII. COMMITTEE REPORTS**

No Reports

## **XIII. NEW BUSINESS**

### **A. Business for Discussion**

#### **1. Solar Project**

Director Seaborn has contacted all the vendors who submitted a solar proposal and thanked them for their participation. She informed Clean Energy Design Group (CEDG) that they were selected for the project and has been in contact with Dan Maloney. Currently the IPA has been signed for the Illinois Shines Program and we are waiting in the queue for the Ameren Interconnection Application.

#### **2. March Board Meeting**

Director Seaborn is unable to attend the next scheduled board meeting on March 20<sup>th</sup>. She proposed that Office Manager Jeanne Thomas take her place so the meeting does not have to be rescheduled or canceled. After some discussion, it was decided to go ahead with the March 20<sup>th</sup> meeting with Jeanne filling in. Director Seaborn will have the agenda and the director's report ready to be presented.

### **B. Business Requiring Action**

#### **1. Solar Project**

No action required.

#### **2. March Board Meeting**

No action required.

## **XIV. CLOSED SESSION**

No Closed Session

## **XV. ADJOURNMENT**

President Martin adjourned meeting at 7:03 p.m.

Respectfully submitted,

Nicole Lettow, Secretary  
Jeanne Thomas, Recording Secretary