Farmington Area Public Library District
Regular Board Meeting Minutes
Monday, March 20, 2023 6:00 PM

I. CALL TO ORDER

Treasurer Balagna called the meeting to order at 6:04 p.m.

II. ROLL CALL AND DETERMINATION OF QUORUM

Roll Call by Secretary Lettow - members present: Sara Balagna, Linda Bearden, Maggie Connell, Nicole Lettow, Lisa Uptmor. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not Present: Elise Haroldson, John Martin

III. RECOGNITION OF VISITORS TO THE MEETING

No Visitors

IV. APPROVAL OF THE AGENDA

Trustee Connell moved to approve the agenda. Trustee Uptmor seconded.
There was unanimous approval.

V. PUBLIC INPUT

No Input

VI. COMMUNICATIONS TO THE BOARD

No Communications

VII. REGULAR BOARD MEETING MINUTES: FEBRUARY 20, 2023

Trustee Bearden moved to approve the minutes. Trustee Balagna seconded. There was unanimous approval.

VIII. BILLS FEBRUARY 2023

Approval of bills: Resolved that the bills in the amount of $6,649.96 be approved. Trustee Lettow moved to approve the bill list. Trustee Bearden seconded. The roll call vote was unanimous in approval.

IX. TREASURER'S REPORT FEBRUARY 2023

Trustee Lettow moved to approve the Treasurer's Report. Trustee Balagna seconded.
The roll call vote was unanimous in approval.

X. DIRECTOR'S REPORT

Dale Horn has been retained to do the lawn mowing again this summer. Spoon River Mechanical did the service maintenance on the HVAC system and replaced the filters. Director Seaborn has renewed her notary.

RSA Day was March 8th and the keynote speaker's address was on compassion fatigue. Seven of our nine employees attended this event. It continues to be a very informative and resourceful day for the staff. All the employees have completed fire safety training and sexual harassment training.

Director Seaborn continues to weed the library collection as well as purchase new titles and new authors. Spring clubs have ended and sign-ups for the second session have begun. Adult craft night is back on our monthly calendar and continues to be popular.

We have started receiving summer reading donations. Director Seaborn has reached out to an auditing company in Kewanee. She has received a quote from them to do a review audit of the library's finances for FY23. Director Seaborn attended the Farmington TIF meeting.

XI. COMMITTEE REPORTS

No Reports

XII. NEW BUSINESS

A. Business for Discussion

1. Solar Project

   Director Seaborn and the board reviewed and discussed the contract from Clean Energy Design Group (CEDG).

2. Statement of Economic Interest Forms

   Director Seaborn handed out the Statement of Economic Interest forms to the board members. She asked for them to be filled out and returned by the April 2023 board meeting. The forms need to be filed by May 1, 2023.

3. Director's Review

   Director Seaborn passed out review forms to the board members. She asked that the forms be filled out by the April board meeting. The board can then issue a formal review at the next board meeting.

B. Business Requiring Action

1. Solar Project

   Trustee Balagna made a motion to accept and to have Director Seaborn sign the contract from CEDG as presented. Trustee Lettow seconded. The roll call vote was unanimous in approval.

XIII. CLOSED SESSION

No Closed Session

XIV. ADJOURNMENT

Treasurer Balagna adjourned the meeting at 6:32 p.m.

Respectfully submitted,

Nicole Lettow, Secretary
Jeanne Thomas, Recording Secretary