

**Farmington Area Public Library District  
Regular Board Meeting Minutes  
Tuesday, July 8, 2025 6:00 PM**

**I. CALL TO ORDER**

President Connell called the meeting to order at 6:02 p.m.

**II. ROLL CALL AND DETERMINATION OF QUORUM**

Roll Call by Vice President Haroldson - members present: Linda Bearden, Emily Bitner, Maggie Connell, Elise Haroldson. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not present: Kristi Gronewold, Nick Hoffmann, Nicole Lettow

**III. RECOGNITION OF VISITORS TO THE MEETING**

No Visitors

**IV. APPROVAL OF THE AGENDA**

Trustee Bearden moved to approve the agenda. Trustee Bitner seconded.  
There was unanimous approval.

**V. PUBLIC INPUT**

No Input

**VI. COMMUNICATIONS TO THE BOARD**

No Communications

**VII. REGULAR BOARD MEETING MINUTES: JUNE 16, 2025**

Trustee Bitner moved to approve the minutes. Trustee Connell seconded.  
There was unanimous approval.

**VIII. BILLS JUNE 2025**

Approval of bills: Resolved that the bills in the amount of \$11,905.55 be approved. Trustee Haroldson moved to approve the bill list. Trustee Bearden seconded. The roll call vote was unanimous in approval.

**IX. TREASURER'S REPORT JUNE 2025**

Trustee Bearden moved to approve the Treasurer's Report. Trustee Haroldson seconded. The roll call vote was unanimous in approval.

**X. DIRECTOR'S REPORT**

Director Seaborn spoke with Trey David from Facet Technologies today about the logistics of getting the new computers. Clean Energy Design Group (CEDG) will be "trueing" up our account after June's payment. Then they will let us know what our monthly bill will be for the next year.

Director Seaborn is getting ready to start working on the Illinois Public Library Annual Report (IPLAR) within the week. New library cards have been purchased as our supply is getting low. Staff reviews will be done this month. Director Seaborn has signed up for a 6-week course on Copyright Essentials for Libraries, Archives, and Cultural Institutions offered through the American Library Association (ALA).

Director Seaborn will be attending Rural Directors on July 18<sup>th</sup> in Henderson County. They just used grant money to put in a new music garden and she is very interested in seeing it as it may be something she'd like to add in the future.

Director Seaborn has purchased some STEM magnetic busy boards, two Tonie boxes, and Tonies that will soon be added to our collection. Summer Reading has concluded but there are several programs scheduled for July. On August 5<sup>th</sup> there will be an underground railroad program with a speaker from Historic Voices and the Farmington Historical Museum will be at the event as well.

## **XI. COMMITTEE REPORTS**

No Reports

## **XII. UNFINISHED BUSINESS**

No Business

## **XIII. NEW BUSINESS**

### **A. Ordinance 25-02 Building & Maintenance Ordinance**

Director Seaborn and the Board reviewed and discussed this ordinance.

Trustee Haroldson moved to adopt Ordinance 25-02 Building & Maintenance as presented. Trustee Bearden seconded. The roll call vote was unanimous in approval.

### **B. Authority to Spend Policy**

Director Seaborn explained the changes made to this policy. She and the Board reviewed and discussed it.

Trustee Bitner made a motion to accept the Authority to Spend Policy as presented. Trustee Haroldson seconded. The roll call vote was unanimous in approval.

### **C. Banking Procedures Policy**

Director Seaborn highlighted the changes made to this policy. They reviewed and discussed it.

Trustee Bearden moved to approve the Banking Procedures Policy as presented. Trustee Bitner seconded. The roll call vote was unanimous in approval.

### **D. Investment of Public Funds Policy**

Director Seaborn and the board members reviewed and discussed this policy.

Trustee Haroldson moved to approve the Investment of Public Funds Policy as presented. Trustee Bearden seconded. The roll call vote was unanimous in approval.

**XIV. CLOSED SESSION**

No Closed Session

**XV. ADJOURNMENT**

Trustee Haroldson motioned to adjourn the meeting. Trustee Connell seconded. There was unanimous approval. The meeting was adjourned at 6:41 p.m.

Respectfully submitted,

Nicole Lettow, Secretary  
Jeanne Thomas, Recording Secretary