Farmington Area Public Library District
Regular Board Meeting Minutes
Tuesday, June 9, 2026, 6:00 p.m.

I. CALL TO ORDER

Vice President Haroldson called the meeting to order at 6:13 p.m.

II. ROLL CALL AND DETERMINATION OF QUORUM

Roll Call by Secretary Lettow - members present: Linda Bearden, Kristi Gronewold, Elise Haroldson, Nicole Lettow. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not present: Emylee Bitner, Maggie Connell, Nick Hoffmann

III. RECOGNITION OF VISITORS TO THE MEETING

No Visitors

IV. APPROVAL OF THE AGENDA

Trustee Lettow moved to approve the agenda. Trustee Gronewold seconded.
There was unanimous approval.

V. PUBLIC INPUT

No Input

VI. COMMUNICATIONS TO THE BOARD

No Communications

VII. REGULAR BOARD MEETING MINUTES: MAY 12, 2026

Trustee Bearden moved to approve the minutes. Trustee Haroldson seconded. There was unanimous approval.

VIII. CLOSED SESSION MINUTES: MAY 12, 2026

Trustee Gronewold moved to approve the closed session minutes. Trustee Bearden seconded.
There was unanimous approval.

IX. BILLS MAY 2026

Approval of bills: Resolved that the bills in the amount of $20, 341.52 be approved. Trustee Lettow moved to approve the May 2026 bill list. Trustee Haroldson seconded. The roll call vote was unanimous in approval.

X. TREASURER'S REPORT MAY 2026

Trustee Bearden moved to approve the Treasurer's Report for May 2026.
Trustee Lettow seconded. The roll call vote was unanimous in approval.

XI. DIRECTOR'S REPORT

Director Seaborn, Jeanne Thomas, Nate Parrott, with Hutchison Engineering, John and Sam from ICCI all met for a sight visit on May 29th. The groundwork for the pavilion has started and the tentative ribbon cutting date has been set for August 22nd. The completion date is August 28th so the ribbon cutting may be rescheduled. ICCI will also quote replacing all the safety tiles at the edge of the sidewalks. Carpet cleaning has been scheduled for August 14. The library will close

August 14 and 15. All the upholstery cleaning is set for August 18th. The library will not be closed for that cleaning.

Summer hours started May 26, 2026, and will be in effect through September 7, 2026. Director Seaborn interviewed three students for a library page position and hired two. Emma Seaborn and Levi Lekies started working late May.

Director Seaborn attended the RSA Board of Directors meeting this month. She has been named to the RSA Day Committee and will serve as the Board of Directors representative and liaison.

The non-fiction weeding project is complete. We are now working on shifting the overcrowded areas in that section. The paperback section got weeded this month too. The biography section will be weeded soon.

Summer reading is in full swing. Director Seaborn and staff members are evaluating the program as it is happening. They are taking notes of what worked and what did not work to help revamp next year's program. They will share their thoughts and ideas at the August staff meeting. OTTER Club started June 1 and is full.

XII. COMMITTEE REPORTS

A. Finance Committee

Treasurer Gronewold reviewed the Finance Committee minutes with the board members and answered questions relating to the proposed budgets for 2026-2027 fiscal year.

XIII. UNFINISHED BUSINESS

No Business

XIV. NEW BUSINESS

A. Discussion of Bonds

The bond repayment schedule was reviewed and discussed by Director Seaborn and the Board.

B. Auditor

Director Seaborn discussed her research into finding a new auditing firm as well as reaching out to our former auditor Virginia Love with Hjerpe & Tennison CPAs. Virginia said they would be able to take us back as we have a good system in place and have done a great job with the library's accounting. After much discussion, it was decided to rehire Hjerpe & Tennison CPAs to conduct the 2025-2026 fiscal year audit.

C. Board bylaws

Director Seaborn explained the few changes she made to these bylaws. She and the board reviewed and discussed it. It will be voted on at the next meeting with the suggested modifications.

D. Division of responsibility between board and director

No Changes were made to this policy.

Trustee Gronewold moved to approve the Division of Responsibility between Board and Director policy as presented. Trustee Haroldson seconded. There was unanimous approval.

E. Electronic meetings Policy

No changes were made to this policy.

Trustee Lettow moved to approve the Electronic Meetings Policy as presented. Trustee Gronewold seconded. There was unanimous approval.

F. Freedom of Information Act

The budget amount was updated for this act.

Trustee Bearden moved to approve the Freedom of Information Act as presented. Trustee Gronewold seconded. There was unanimous approval.

XV. ADJOURNMENT

Trustee Lettow motioned to adjourn the meeting. Trustee Gronewold seconded. There was unanimous approval. The meeting was adjourned at 7:03 p.m.

Respectfully submitted,

Nicole Lettow, Secretary
Jeanne Thomas, Recording Secretary