

**Farmington Area Public Library District  
Regular Board Meeting Minutes  
Monday, October 17, 2022 6:00 PM**

**I. CALL TO ORDER**

Vice President Haroldson called the meeting to order at 6:03 p.m.

**II. ROLL CALL AND DETERMINATION OF QUORUM**

Roll Call by Secretary Lettow - members present: Sara Balagna, Linda Bearden, Maggie Cecil, Elise Hardolson, Nicole Lettow, Lisa Uptmor. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not Present: John Martin

**III. RECOGNITION OF VISITORS TO THE MEETING**

The Board recognized Virginia Love, Audit Partner with Hjerpe & Tennison, CPAS via Zoom.

**IV. APPROVAL OF THE AGENDA**

Trustee Lettow moved to approve the agenda. Trustee Balagna seconded. There was unanimous approval.

**V. PUBLIC INPUT**

No Input

**VI. COMMUNICATIONS TO THE BOARD**

No Communications

**VII. REGULAR BOARD MEETING MINUTES: SEPTEMBER 19, 2022**

Trustee Balagna moved to approve the minutes. Trustee Bearden seconded. There was unanimous approval.

**VIII. BILLS SEPTEMBER 2022**

Approval of bills: Resolved that the bills in the amount of \$6,918.48 be approved. Trustee Lettow moved to approve the bill list. Trustee Cecil seconded. The roll call vote was unanimous in approval.

**IX. TREASURER'S REPORT SEPTEMBER 2022**

Trustee Cecil moved to approve the Treasurer's Report. Trustee Balagna seconded. The roll call vote was unanimous in approval.

**X. REPORT OF AUDIT FOR 2021-2022 – Hjerpe & Tennison, CPAS**

Virginia Love, Audit Partner, explained the slide show presentation of the library's review audit via zoom. Director Seaborn asked for clarification of some of the information. Overall, Virginia stated that our finances are in good shape and the bookkeeping is very clean.

**XI. DIRECTOR’S REPORT**

Two companies have been contacted about carpet cleaning. Charging cords for the outside solar charging poles have been purchased with the rest of the Road to Recovery grant money. Director Seaborn attended the RAILS board meeting in Peoria on 9-23-22.

Director Seaborn hired Calvin Rudd as a library page. He starts October 18<sup>th</sup>. Our ICC intern Autumn Deatherage continues to do a good job. The Junior Library Guild subscription was renewed as well as the Canton Daily Ledger subscription. She has bought some children’s books from Usbourne with this year’s Per Capita grant money.

After school programs have been very successful this quarter. Library Card Sign Up month resulted in 38 registrations or renewals. The 3<sup>rd</sup> and 5<sup>th</sup> grade classes have reached out about scheduling regular visits to the library. There will be a Life Skills class coming to a program in November.

**XII. COMMITTEE REPORTS**

No Reports

**XIII. BUSINESS FOR DISCUSSION**

A. Liability CD

Director Seaborn explained the new insurance reserve CD at the Bank of Farmington.

**XIV. BUSINESS REQUIRING ACTION**

A. Liability CD – No Action Taken

**XV. CLOSED SESSION**

No Closed Session

**XVI. ADJOURNMENT**

Vice President Haroldson adjourned meeting at 7:38 p.m.

Respectfully submitted,

Nicole Lettow, Secretary  
Jeanne Thomas, Recording Secretary