

**Farmington Area Public Library District
Regular Board Meeting Minutes
Tuesday, June 28, 2022 5:00 PM**

I. CALL TO ORDER

Vice President Haroldson called the meeting to order at 5:06 p.m.

II. ROLL CALL AND DETERMINATION OF QUORUM

Roll Call by Secretary Lettow - members present: Linda Bearden, Maggie Cecil, Elise Haroldson, Nicole Lettow, Lisa Uptmor. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not Present – Sara Balagna, John Martin. Trustee Martin arrived at 5:13 pm.

III. RECOGNITION OF VISITORS TO THE MEETING

No Visitors

IV. APPROVAL OF THE AGENDA

Trustee Lettow moved to approve the agenda. Trustee Bearden seconded. There was unanimous approval.

V. PUBLIC INPUT

No Input

VI. COMMUNICATIONS TO THE BOARD

No Communications

VII. REGULAR BOARD MEETING MINUTES: MAY 16, 2022

Trustee Cecil moved to approve the minutes. Trustee Uptmor seconded. There was unanimous approval.

VIII. BILLS MAY 2022

Approval of bills: Resolved that the bills in the amount of \$10,462.47 be approved. Trustee Uptmor moved to approve the bill list. Trustee Cecil seconded. The roll call vote was unanimous in approval.

IX. TREASURER'S REPORT MAY 2022

Trustee Lettow moved to approve the Treasurer's Report. Trustee Bearden seconded. The roll call vote was unanimous in approval.

X. DIRECTOR'S REPORT

Director Seaborn reached out to Facet Technologies again for a quote on providing a splash screen for internet usage at the library instead of the signed policy forms currently being used. She has updated the library's information for SAMS.gov which allows us to apply for federal grants. The audit has been scheduled for August 22-23.

Donations have been made to Little Farmers Closet and the Farmington Chamber's 4th of July event in an effort to keep the library name out in the community. There will also be a library advertising ad in the football program again this year.

Director Seaborn has applied to Director's University 2.0 being held August 2 - 4. She is waiting to hear if she has been selected as they only select 50 participants. She was elected to the RSA Board of Directors as the small library representative. She continues to attend several directors' meetings as well as other professional meetings in the area.

Director Seaborn has signed a contract with Hoopla. This service will be available for patrons around the middle of July. Summer reading has been very successful. Books continue to be dropped off at Rogy's and Little Farmers weekly. There will be an end of summer bash Saturday, July 30th with M & K Parties and Kona Ice.

XI. COMMITTEE REPORTS

A. Finance Committee report and minutes

President Martin reviewed and discussed the Finance Committee report and minutes with the Board.

XII. BUSINESS FOR DISCUSSION

A. Discussion of Bonds

Director Seaborn and the Board reviewed and discussed the bond payoff schedule and the 2022-2023 fiscal year payments.

XIII. BUSINESS REQUIRING ACTION

A. Proposed budgets for 2022-2023

Director Seaborn presented the proposed 2022-2023 budgets. The Board reviewed and discussed the proposed budgets as presented.

Trustee Lettow moved to approve the 2022-2023 Budgets as presented. Trustee Martin seconded. The roll call vote was unanimous approval.

XIV. CLOSED SESSION

No Closed Session

XV. ADJOURNMENT

President Martin adjourned meeting at 6:12 p.m.

Respectfully submitted,

Nicole Lettow, Secretary
Jeanne Thomas, Recording Secretary