

**Farmington Area Public Library District**  
**Regular Board Meeting Minutes**  
**Tuesday, September 9, 2025, 6:00 PM**

**I. CALL TO ORDER**

President Connell called the meeting to order at 6:30 p.m.

**II. ROLL CALL AND DETERMINATION OF QUORUM**

Roll Call by Secretary Lettow - members present: Linda Bearden, Emylee Bitner, Maggie Connell, Kristi Gronewold, Elise Haroldson, Nick Hoffmann, Nicole Lettow. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

**III. RECOGNITION OF VISITORS TO THE MEETING**

No Visitors

**IV. APPROVAL OF THE AGENDA**

Trustee Lettow moved to approve the agenda. Trustee Gronewold seconded. There was unanimous approval.

**V. PUBLIC INPUT**

No Input

**VI. COMMUNICATIONS TO THE BOARD**

No Communications

**VII. BUDGET & APPROPRIATIONS MEETING MINUTES: AUGUST 12, 2025**

Trustee Haroldson moved to approve the Budget & Appropriations Hearing meeting minutes. Trustee Lettow seconded. There was unanimous approval.

**VIII. REGULAR BOARD MEETING MINUTES: AUGUST 12, 2025**

Trustee Bitner moved to approve the minutes. Trustee Hoffmann seconded. There was unanimous approval.

**IX. BILLS AUGUST 2025**

Approval of bills: Resolved that the bills in the amount of \$4,986.56 be approved. Trustee Lettow moved to approve the bill list. Trustee Bearden seconded. The roll call vote was unanimous in approval.

**X. TREASURER REPORT AUGUST 2025**

Trustee Haroldson moved to approve the Treasurer's Report. Trustee Hoffmann seconded. The roll call vote was unanimous in approval.

**XI. DIRECTOR'S REPORT**

New computers were installed on Friday by Mason from Facet Technologies. While he was here, he discovered that one of our WIFI spots was not working and needs replaced. Director Seaborn is meeting with Trey David from Facet on Thursday to discuss our contract which is up at the end of the month.

The library newsletter is complete and available on the website. People can now subscribe to have it emailed to them. Stripe has now been added to the website for future donations/payments. Director Seaborn continues to attend different online webinars to better understand our website and its new Amplify platform. August 23<sup>rd</sup> was our quarterly staff training.

Director Seaborn attended the Rural Directors meeting at Alpha Park on August 15<sup>th</sup> where lawyers Phil Lenzini and Jessica Pullen from Heyl, Royster, Voelker & Allen, P.C were the speakers. They also answered several questions free of charge. Director Seaborn and Jeanne Thomas are registered to attend free training on recognizing an opioid overdose and how to properly administer Narcan or a similar drug. Director Seaborn and Christine Casteel are registered to attend ILA in Rosemont, IL next month.

## **XII. COMMITTEE REPORTS**

No Reports

## **XIII. UNFINISHED BUSINESS**

No Business

## **XIV. NEW BUSINESS**

### **A. Ordinance 25-04 Tax Levy Ordinance**

Director Seaborn explained the changes made to this ordinance. She and the Board discussed it.

Trustee Gronewold moved to adopt Ordinance 25-04 Tax Levy as presented. Trustee Lettow seconded. The roll call vote was unanimous in approval.

### **B. Transfer of unexpended funds from FY25 (75 ILCS 16/40-50)**

Director Seaborn and the Board discussed moving excess funds from Corporate Fund 705-403 to Special Reserve Fund 705-306.

Trustee Bitner made a motion to transfer excess funds in the amount of \$25,000.00 from Corporate Fund 705-403 to Special Reserve Fund 705-306. Trustee Gronewold seconded. The roll call vote was unanimous in approval.

## **XV. CLOSED SESSION**

No Closed Session

## **XVI. ADJOURNMENT**

Trustee Lettow motioned to adjourn the meeting. Trustee Haroldson seconded. There was unanimous approval. The meeting was adjourned at 6:53 p.m.

Respectfully submitted,

Nicole Lettow, Secretary  
Jeanne Thomas, Recording Secretary